

Thank you for your interest in working for Campus Recreational Sports. Ask Member Services (SRSC 115 or Wildermuth Intramural Center) or visit RECSports.INDIANA.EDU to find out when the next job opportunity session is being held and submit this application at the end of the session. Be sure to complete all areas of this application and list the position you wish to be considered for.

## ABOUT YOU

Name \_\_\_\_\_ Email address \_\_\_\_\_

Local Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Local Phone \_\_\_\_\_

Permanent Address \_\_\_\_\_

City/Country \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Permanent Phone \_\_\_\_\_

## EDUCATIONAL HISTORY

School	Name and Location	Highest Grade Completed	Major	Date of Leaving/Expected Graduation
High _____		9 10 11 12	_____	_____
College _____		Fresh. Soph. Jr. Sr. Grad.	_____	_____
Post Graduate _____			Certificates _____	_____
Foreign Languages Fluent In _____				

## PERSONAL INTERESTS

Hobbies, Interests, or Special Skills \_\_\_\_\_

Extra-curricular Activities (scholastic or athletic) \_\_\_\_\_

Honors, Awards, or Leadership Positions Held \_\_\_\_\_

## PERSONAL DATA

Are you authorized to work in the U.S.A.?  Yes  No

What is your background? (optional)  Caucasian  Asian American  African American  Hispanic  Native American  Indian

Other (specify) \_\_\_\_\_  International (specify) \_\_\_\_\_

Have you ever been convicted of any crime other than minor traffic violations?  Yes  No If yes, where and what is the status? \_\_\_\_\_

## EMERGENCY CONTACT

Person to notify in case of emergency:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

## GENERAL INFORMATION

1. Do you currently participate in Recreational Sports activities?  Yes  No If yes, what activities? \_\_\_\_\_
2. Do you have work study?  Yes  No If yes, How much? \_\_\_\_\_ Have you checked for eligibility?  Yes  No
3. Have you ever been employed by the Division of Recreational Sports?  Yes  No \_\_\_\_\_
- 3a. If yes, positions held and dates of employment \_\_\_\_\_
4. Are you currently employed by any other department at Indiana University?  Yes  No If yes, how many hours do you work? \_\_\_\_\_
5. How did you hear about this position?  Word of Mouth  Staff Member (please specify) \_\_\_\_\_
- Recreational Sports Web Page  Academic Class (please specify) \_\_\_\_\_  Other (please specify) \_\_\_\_\_
6. When are you available to work (check all that apply)?  Fall  Spring  Summer I  Summer II
7. What date can you start work? \_\_\_\_\_ 7a. Can you work evenings and weekends?  Yes  No
- 7b. How many hours can you work per week?  3-9 hours  10-15 hours  16-20 hours  Other (please specify) \_\_\_\_\_
- 7c. Please check the time of day you are available to work. Applicants may be scheduled to work at any Recreational Sports facility.
- Morning: 6 a.m.-Noon  Afternoon: Noon-6 p.m.  Evening: 6-11:30 p.m.

## PREVIOUS EMPLOYMENT

Please list in chronological order beginning with your current or most recent position. If no previous employment, please list personal references.

Employer's name, address and phone number	Employment Dates To and From (month/year)	Your position, duties, and supervisor's name (for reference check)	Base Wage/Salary	Reason for Leaving

## POSITIONS • Use this application to apply for interested area of employment. Resume and copy of certification preferred, if available.

Refer to the Recreational Sports Employment Opportunities web site at RECSports.Indiana.edu for job descriptions. Minimum one year commitment preferred. All positions require CPR, AED, Standard First Aid, IURS Risk Management Workshop, and UP:PDT certifications except where noted. These certifications can be acquired through Campus Recreational Sports if you are hired, but are not necessary to apply. These certifications will prepare you to properly handle emergencies at our facilities.

### AQUATICS

- Lifeguard • Additional certifications: Lifeguarding
- Swimming Instructor • Additional certifications: WSI

### FACILITY SUPPORT

- Maintenance Assistant
- Labor Assistant
- Labor Mechanic

### FITNESS/WELLNESS

- Personal Trainer • Resume required. Additional certifications: Personal Training
- Group Exercise Leader Additional certifications: Group Exercise
- Strength and Conditioning Consultant

### INFORMAL SPORTS

- Informal Sports Supervisor

### INTRAMURAL SPORTS

- Intramural Sports Official  
• No experience necessary • No certifications required • Training is provided
- Intramural Sports Supervisor • Work Study preferred

### MARKETING

- Marketing Assistant
- Assistant Graphic Designer • Students must have skills in Adobe CS5
- Photographer
- Videographer
- Web Coordinator

### MEMBER SERVICES

- Member Services Associate
- Parking Operations Attendant
- WIC/SRSC Equipment Desk
- Women's Locker Room

### OUTREACH PROGRAMS

- Outreach Programs Assistant

### INFORMATION TECHNOLOGY

- Student Assistant

Please check the certifications you currently hold and include expiration dates where relevant:

- Standard First Aid  
Exp Date \_\_\_\_\_
- CPR for the Pro: Exp Date \_\_\_\_\_
- Child & Infant CPR: Exp Date \_\_\_\_\_
- Adult CPR: Exp Date \_\_\_\_\_
- AED: Exp Date \_\_\_\_\_
- Lifeguarding: Exp Date \_\_\_\_\_
- Water Safety Instructor (WSI) \_\_\_\_\_
- UP:PDT: Exp Date \_\_\_\_\_
- Group Exercise (ACSM, ACE, OTHER)  
\_\_\_\_\_
- Certified Personal Trainer
- Other \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LIST THE POSITION YOU ARE APPLYING FOR: \_\_\_\_\_

## SIGNATURE

The Indiana University Board of Trustees has directed that actions be taken to prevent discrimination against any employee or student on the sole basis of age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.

I certify that all the information given in this application is true. I understand that any false statement made herein or omission of convictions or current criminal charges is sufficient reason for rejection of this application or termination of subsequent employment. I further authorize the University to investigate all statements made on my application for employment. I authorize such educational institutions and employers and others (and their agents or employees) to respond to questions concerning information given on this application and I further release from liability such former employers, institutions, or persons providing such information to the University. Indiana University has a policy on nepotism. Should a condition arise concerning this policy, it is the duty of the applicant/employee to disclose this to the supervisor.

Signature \_\_\_\_\_ Date \_\_\_\_\_